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Jose Jacinto Mendez Luna

February 15, 2018

Attention:

File #: Secara
Inv #: Sample

RE: JOSE JACINTO MENDEZ LUNA et al v. 234 EAST 4TH STREET
RESTAURANT, CORP. et al

DATE	DESCRIPTION	HOURS	AMOUNT	LAWYER
Jan-30-17	interviewed new clients	2.50	437.50	PL
Apr-26-17	discussed facts of case with PL; researched and found language to use in the complaint	0.30	135.00	MF
Apr-28-17	reviewed and corrected complaint; sent complaint to staff for confirmation with clients	3.80	1,710.00	MF
	discussed problem we are having with client and agreed to withdraw him from the case	0.20	90.00	MF
	reviewed and corrected complaint	0.90	405.00	MF
	finalized and filed complaint	1.50	262.50	PL
May-30-17	Research (Looking for owners)	3.00	525.00	PL
	Drafted damage calculations	0.50	87.50	PL
Jun-28-17	interviewed new client	0.75	131.25	PL
Oct-06-17	Reviewed and revised amended complaint	2.20	550.00	SI
Oct-10-17	Reviewed and filed motion to amend complaint	0.20	50.00	SI

	Reviewed and filed motion for adjournment of initial conference	0.10	25.00	SI
Oct-31-17	Drafted letter to judge regarding adjournment of initial conference	0.20	50.00	SI
Feb-01-18	Drafted letter to judge regarding intention to file default motion	0.30	75.00	SI
Feb-09-18	motion for default	0.50	125.00	HA
Feb-12-18	motion for default	6.00	1,500.00	HA
Feb-14-18	Reviewed and made changes to OTSC for default judgment	3.20	800.00	SI
Feb-15-18	Reviewed and finalized default motion	1.60	400.00	SI
	Totals	27.75	<u>\$7,358.75</u>	

DISBURSEMENTS

Apr-28-17	Filing of complaint	400.00	
Oct-28-17	Process Server: Service on Adolfo Toro (Amended Complaint)	84.70	
	Process Server: Service on 234 East 4th Street Restaurant Corp.	37.20	
Nov-01-17	Process Server: Service on 234 East 4th Street Restaurant Corp. (Secretary of State)	63.00	
Feb-12-18	Process Server (Service to: Christian Caicedo)	25.00	
	Process Server (Service to: Adolfo Toro)	25.00	
	Totals	<u>\$634.90</u>	
Total Fee & Disbursements			<u>\$7,993.65</u>
Balance Now Due			<u>\$7,993.65</u>